

Organizing a ball

Task 1:

Imagine you are in your last year of university and you want to organise an end-of-the-year ball for the graduates. You are part of the committee organising the event.

Talk about:

- the location for the ball
- who's responsible for what (with regard to different administrative tasks)
- funding the party
- the ticket-selling process
- the menu for the evening
- advertising the ball
- ...

Task 2:

Imagine you've found a good location for your ball and you have already initiated email contact with the manager there. Now you are meeting this person to discuss the details.

In a role play (one of you is the representative of your ball planning committee, the other acts as the manager), act out the negotiation and think about which problems could occur. Pay special attention to the register used in this conversation.