

The “right” way to behave in meetings

Task 1:

What are some “do’s and don’ts” for business meetings?

Look at the comic below. What are the people doing wrong?

((We were thinking of a comic here with a worst-case scenario meeting that needs to be drawn – this would also be different in each language))

Task 2:

Brainstorm other “don’ts”, or mistakes that people might make during a meeting.

Follow-up activity:

Look at the collection of problematic situations below and work together to find solutions for them.

Delays in sending material, for example from Italy. Germany and the UK are often better at sending things on time, so there are conflicts because of these differences.

Direct vs indirect ways of communicating ideas (for example Germany: direct, UK: indirect)

Leadership and hierarchies

Respect and impartial way of treating people from foreign countries